

CITY OF MOLINE ACRES
RESIDENTIAL SEWER LATERAL REPAIR
APPLICATION INSTRUCTIONS

1. Fill out the application titled 'Sewer Lateral Repair Application'. Also, read and sign both the 'Hold Harmless Release Agreement' and 'Sewer Lateral Repair and Program Policy'.
2. If the sewer lateral line crosses over into a neighbor's yard, they must also complete an application giving consent for access to their property.
3. Submit the 'Master Plumber/Drainlayer Certification' completed by the Master Plumber/Drainlayer who verified the need for the sewer lateral repair, with the application.
4. Obtain three bids from the list of Certified Master Plumbers/Drainlayers.
5. Return the completed application along with all supporting documentation to:

City of Moline Acres
Department of Public Works, Sewer Lateral Repair Program
2449 Chambers Road
Moline Acres, MO 63136

or fax all documents to (314)868-2590.
6. Questions regarding any of the above should be directed to Building Department at 868-2433.

Once your application is received:

1. The Department of Public Works will review all bids and contact the homeowner, in writing, of acceptance of the lowest, most responsive bidder.
2. The homeowner will contact the contractor to schedule repairs. If the work is deemed an emergency, work may begin prior to written homeowner notification. The Department of Public Works will notify the homeowner by phone giving permission for emergency repairs to begin.
3. The licensed contractor will make contracted repairs.
4. After the repairs have been made, the contractor shall submit his invoice to the Department of Public Works.
5. Inspections will be performed by all agencies permitting work.
6. Upon approval of the final inspection of the repairs and the receipt of all required documentation, the City of Moline Acres will forward payment to the contractor.

**CITY OF MOLINE ACRES
SEWER LATERAL REPAIR PROGRAM POLICY**

1. This sewer lateral program applies to single family home, duplex, condominium building or multi-family building containing not more than 6 dwelling units only and is not available to residential buildings with more than 6 units or commercial and industrial (as determined by the use of the land) property. The City will pay 50% of the authorized costs (up to \$5,000.00) this price also includes the camera in repairing defective lateral sewer service lines.

2. A sewer lateral is defined as the portion of the sewage system, which carries household wastes to the Metropolitan Sewer District (MSD) and which lies between the structure foundation wall, or the exterior wall if construction is non-traditional, and the sewer main. The definition is the same whether the pipe is located in the front, side or rear yard. Damaged or blocked pipes located within the exterior walls of the unit are not covered under this insurance program policy. (The Sewer Lateral Program does not cover general maintenance such as branches, tree roots, foreign objects etc.....).

3. A sewer lateral is considered defective when there is sufficient evidence, to the satisfaction of the City, to prove that the lateral cannot be cleared to allow the lateral to function properly. Evidence includes, but is not limited to a video inspection, MSD dye test, plumber's verification, sketches, etc. The City may require a homeowner to submit additional documentation as needed.

4. If a homeowner is experiencing a blockage of the sewer lateral, the owner must first contact a licensed plumber to have the line cabled. If cabling does not result in clearing the line, the owner should have a televised inspection performed showing the approximate location of the defect. The City will not reimburse owner for camera if problem is not considered to be a sewer lateral. After the television inspection is completed, the homeowner should contact the City of Moline Acres City Inspector between the hours of 9am and 4:30pm Monday through Friday to secure and application and instructions for participating in the insurance program. The homeowner shall return the completed application, a copy of the paid personal property tax receipt, and the television inspection along with the paid receipt for the video to the City Inspector for review and determination of eligibility.

5. Once the application is approved, the homeowner is responsible for obtaining three bids from the list of licensed plumbers/drainlayers registered with the St. Louis County Plumbing Department. **The owner must obtain at least three bids which are acceptable to the City of Moline Acres for the sewer lateral replacement/repair.** The City will only accept bids which have been obtained from companies registered with the St. Louis County Plumbing Department. The City will only accept bids which are, in its opinion, responsive to the specifications. **The City of Moline Acres reserves the right to deny any and all bids received from the homeowner.** The City, at any time, may obtain bids for any part of the corrective action for a defective sewer lateral from the list of plumbers/drainlayers registered with St. Louis County for the purpose of comparison and to determine current market conditions for any other City purposes.

CITY OF MOLINE ACRES
QUALIFIED CONTRACTOR LIST
LICENSED MASTER PLUMBERS

Ameridrains & Sewer Serv. Inc.
PO Box 1216
Arnold, MO 63010
Woody Jones
(636)461-0099

Archway Plumbing
6725 Olive Street Road
St. Louis, MO 63130
(314)725-2279

Beaver Plumbing Company
9028 Forest
St. Louis, MO 63114
Lloyd
(314)521-8028

Bommarito Construction
6725 Langley Road
St. Louis, MO 63123
(314)353-0104

Don Rush Contracting
5147 Auriesville Lane
Hazelwood, MO 63042
Don Rush
(314)2910830

Ed Bellem Plumbing
5830 Helen
St. Louis, MO 63120
(314)383-1436

H&B Plumbing & Sewer
7853 N. Broadway
St. Louis, MO 63147
(314)389-2405

Moncey Plumbing
4605 Parker Road
Florissant, MO 63033
(314)438-1172

Rescue Rooter
10403 Baur Blvd, Suite E
Olivette, MO 63132
(314)770-1620

Roto Rooter
3041 Elm Point Ind. Dr.
St. Charles, MO 63301
(636)947-3302 ext./ 103

Sutter Plumbing
2436 Woodson Road
Overland, MO 63114
Stanley
(314)427-0020

Tope Plumbing
8822 Natural Bridge Road
St. Louis, MO 63121
Glen Tope
(314)890-0090

If you choose to use a plumber whose name does not appear on this list, that plumbing contractor must meet all requirements stated in section 5 of the Sewer Lateral Repair Program Policy.

City of Moline Acres
Request for Proposal
27-001

Scope

To provide listed electrical, plumbing and HVAC repairs listed at City Hall located at 2449 Chambers Road. Bids will be listed by category and any interested licensed, bonded and insured contractor may bid on one or all categories.

All permits need to be secured by the contractor from the City of Moline Acres. All proposals shall be submitted no later than February 10, 2007. Questions shall be directed to the building inspector @314-868-2433.

ELECTRICAL

Exterior

- Provide power from existing power source to newly erected sign. Also, verify timing on sign to operate from dusk to dawn.
- Install 4 (four) fixtures for dual floodlights at requested locations on east side of the building (lower level).
- Install 8000 and 8500 watt gas generators (generators provided by City), 8000 to operate the upper level and 8500 to operate the lower level. Also supply and install 200 amp transfer switch to each generator. Verify both are operational.

Interior

- Install 1 (one) GFCI in both washrooms and kitchen in upper level of building.
- Install 6 (six) emergency lights in requested areas of east and west halls in upper level and all requested halls in lower level. Also, replace batteries on existing emergency lights.

PLUMBING

- Replace main building lateral from last drain. Pick up all connections from fixtures to sewer lateral.
- Confirm and correct drainage slope.
- Secure all plumbing appliances with approved bracing system.

HVAC

- Replace all duct work extending from all rooftop units to each ceiling vent diffuser using flexible duct work.
- Seal all joints with tape and mastic
- Ensure that no leaks exist and no water is able to enter into the building.

Forms/sewer later packet